

2nd IQAC (Internal Quality Assurance Cell) Meeting – 2016-17

Minutes of the Meeting

The 2nd IQAC meeting (2016-17) was held on 08.12.2016 at 2:00 PM at the Principal's Office of Shia PG College. The following members attended the meeting:

1. Dr. M. S. Naqvi	Principal/Chairman
2. Dr. Sarwat Taqi	Coordinator
3. Dr. T. S. Naqvi	Member
4. Dr. S.M.H. Zaidi	Member
5. Dr. Ishrat Husain (Law)	Member
6. Dr. Badshah Husain Khan	Member
7. Dr. Samina Shafiq	Member
8. Dr. Mohd. Miyan	Member
9. Dr. Qasim Abbas	Member
10. Mr. S. S. H. Taqvi	Management
11. Mr. Ali Murtaza Husain	Management
12. Justice Nazim Husain Zaidi	Alumni
13. Prof. Balraj Chauhan	Alumni
14. Mr. S. Sultan Zaheer	Administrative Staff
15. Mr. Ram Krishan	Administrative Staff

At the outset, Coordinator IQAC, welcomed Hon'ble Principal and all the members of IQAC present in the meeting. The agenda points were initiated with the permission of the chair and presented by Dr Sarwat Taqi. Agenda wise minutes of the meeting are given below.

Item 01. Discussion on the minutes of last meeting


The minutes of the previous meeting were read out by the coordinator and were confirmed.

Item 02. Approval of the Action Taken Report on the Minutes of the IQAC Meeting held on 16/07/2020, was approved as circulated and presented.

Item 03. Progress Review and Proposed Activities under Criterion 1

Activities undertaken in Criterion 1 were presented along with the planned upcoming activities. The proposal was approved by the chair with following recommendations.

- The academic calendar for the year 2016-17 was adopted by the consensus of all the members.
- On the recommendation of Student Feedback Committee, it was conveyed to college management to develop the college playground making it fit for intercollegiate tournaments.


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Shia P. G. College
Lucknow


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- With an aim to initiate job-oriented courses to equip the students to face the emerging challenges in the job market, it was proposed to start add-on courses.

Item 04. Progress Review and Proposed Activities under Criterion 2

Activities undertaken in Criterion 2 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.

- to implement the method of Lecture-planners under teaching-learning process in all faculties from the year 2016-17.
- The faculty members should make profuse use of ICT-enabled methodology in teaching, evaluation, and administration.

Item 05. Progress Review and Proposed Activities under Criterion 3

Activities undertaken in Criterion 3 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.

- All the departments should undertake social outreach activities, with an aim to helping society and training students.
- All departments should prepare a plan for Resource Mobilization or Research to ensure more grants for the projects are received.

Item 06. Progress Review and Proposed Activities under Criterion 4

Activities undertaken in Criterion 4 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.


- It was proposed to replace the black boards with green and white boards.
- To increase the number of books and additional reading material in the library as conveyed by the library committee.

Item 07. Progress Review and Proposed Activities under Criterion 5

Activities undertaken in Criterion 5 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.

- Career Counselling and Placement Cell was directed to organize sessions on preparations for competitive examinations.
- Grievance received through Grievance Redressal Committee about need for more toilets for female students, it was conveyed to College Management for resolution.

Item 08. Progress Review and Proposed Activities under Criterion 6


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Activities undertaken in Criterion 6 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.

- For the empowerment of the faculties, it was proposed to provide more financial support to attend conferences, workshops, and membership fee of professional bodies.
- It was proposed to initiate the professional development program for teaching staff and non-teaching staff.

Item 09. Progress Review and Proposed Activities under Criterion 7


Activities undertaken in Criterion 7 were presented along with the planned upcoming activities. The proposal was approved by the chair with the following recommendations.


- To ensure making the campus eco-friendly, it was proposed to take various measures green initiatives like plantation drives.
- Proposed to sign MOUs and collaborations for green initiatives.

The meeting concluded on the note that the above-mentioned points would be taken up with the concerned for follow up action and improvement. The meeting ended up with a vote of thanks by the Director IQAC to the chair and all other members present.


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Lucknow
Principal/Chairman


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